

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

Monday 12 December 2022 at 7.30pm in the **Annex of the Mechanics Institute, Main Street, Kirkby Malzeard**

The meeting commenced at 7.30pm. Present: Councillors Pippa Manson (Chair), Chris Floyd (Vice-chair) Richard Hughes, Jane Aksut, Geoffrey Berry, Jonathan Heap and Geoff Loblely and District Cllr Nigel Simms along with the Clerk and 1 member of the public

MINUTES

1. Welcome. Apologies for absence from Councillors - approve reason why unable to take part.

2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.

The Chair declared an 'other interest' in item 12.

3. Approve the Minutes of the Parish Council meeting held on 21st November 2022

The minutes were approved and signed as such by the Chair.

4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.

- a) Resident – Complaint re: gate at Swetton cattle grid. The Parish Council will chase Highways again to reiterate the urgency of the gate been replaced. See item 18b.
- b) NYCC - RESTRICTED BYWAYS 15.75/34 AND 15.119/12, WETSHOD LANE AND DRIFT LANE, LAVERTON AND SKELDING PARISHES MODIFICATION ORDER 2022. The Parish Council have no issues with this.

5. Urgent updates from County and District Councillors if present.

No Updates

6. Planning – recent Applications made to Harrogate Borough Council where the Parish Council have not consulted:

None

7. Planning – notification of recent Decisions made by Harrogate Borough Council:

None

8. Planning - recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

- a) 22/04413/FUL - East Farm Laverton Village Laverton, Erection of outbuilding to accommodate oil tank, domestic waste bins and log storage. Halliday. **Decision A – The Parish Council has no objections**

- b) 22/04633/FUL - 6 The Green Kirkby Malzeard, Loft conversion and rear dormer, front porch extension, and replacement garage. Birch. **Decision A – The Parish Council has no objections**
- c) 22/04607/FUL - Ashfield Kirkby Moor Road Kirkby Malzeard, Demolition of existing conservatory. Replacement oak framed garden room/orangery. Holden. **Decision A – The Parish Council has no objections**

9. Planning – Enforcement issues

- a) No new updates were available
- b) No new cases were raised

10. Children’s Play Area.

- a) There are no concerns with the play area.
- b) The Parish Council wish to thank Sam Watson who repaired the large gate free of charge. Cllr Heap will put a combination padlock on the gate.

Action: Clerk to write to Mr Watson, Cllr Heap purchase padlock

- c) Points raised in the annual play area inspection report were considered and will be reviewed again in the spring. The HPFA have been notified of any repairs required to the MUGA.
- d) Cllr Heap will continue to research adding or replacing a piece of equipment to the play area and will look at previous play area improvement quotes.

11. CIL payment – The Parish Council considered where to allocate recent funds received. It was decided that the funds (which are time limited) will be allocated to the play area improvements.

12. Local Organisation Grants – No responses were received to the recent public consultation on the grant scheme. It was agreed that arrangements would continue with £6,000 available to local organisations for projects which benefit local residents. Applications will open in February.

13. Christmas trees and lights – Cllr Aksut explained a tree has been sourced to be installed next to the Market Cross. The location has been cleared with Highways. A hole, to be dug for the trunk, will be covered securely when the tree is removed. An electrician will fit the necessary equipment to power lights from a neighbouring property. The Parish Council approved the works but noted reservations from some Councillors. In the future the Parish Council will endeavour to get the power sourced via a street light.

Action: Clerk to contact Highways re: street light power source

14. KMLD Business/Community Group – Cllrs Aksut and Hughes reported strong positive feedback from local businesses and the businesses’ appreciation of the networking, advice and support available.

15. Mechanics Institute Generator – A proposal received from the Mechanics' Institute has suggested an emergency system so the MI can provide a community facility in the event of a power outage. Cllr Floyd offered to discuss the proposal further with Paul Cookson from the MI.

16. Kirkby Malzeard Charitable Trust – Cllrs Berry and Lobley reported that the Trust had met recently. They expect to receive copies of the trust accounts and Trustees are looking into an updated trust deed. Cllr Berry will pursue the possibility of the PC renting a field in Kirkby Malzeard from the Trust, which could be used for allotments.

17. Property Assets.

- a) No concerns noted by Councillors or members of the public
- b) Pinfold – issues with paths and wooden surrounds of beds – a request for assistance with costs was withdrawn from the tenant.
- c) Update from Cllr Berry on the bus shelter improvements – The PC approved up to £200 for the replacement 6mm toughened clear glass windows. A local resident as offered to source quotes for the renovation of the notice board.

Action: Cllr Berry to source and fit clear glazing

18. Highways issues.

- a) Update on existing cases and review of recent work undertaken by NYCC Highways - no updates available
- b) New Highways items to be raised by Councillors or public:
 - Potholes on the Dallowgill /Kirkby Moor road loop
 - Request that Highways allow the footpath near Swetton Cattle Grid to be used as a temporary bridleway until the gate is repaired.
 - Salt bins on Main Street which have been reported as empty are still not filled.

Action: Clerk to contact Highways

19. Clerk's salary - It was agreed to move the clerk's salary onto the incremental NJC Scale 7-12 (subject to annual appraisal) and to promote the clerk from point 7 to point 8, backdated to April 2022. The standing order will be changed and it was agreed that back pay would be paid to the Clerk.

20. Budget 2023-24 – The budget was considered and approved

21. Precept 2023-24 – Precept figure of £17,000 was approved.

Action: Clerk to submit Precept request to HBC prior to December 31, 2022

22. Financial Items:

- a) Bank statement – was not available, it will be emailed to the Councillors when the Clerk receives it.
- b) Cash Book – will be reconciled and sent to the Councillors when the bank statement is received.
- c) The Parish Council considered and approve arrangements for the year end audit. The Parish Council approved the use of Account-Ant for the year end audit.
- d) The following payments (including VAT where applicable) were approved.

Payee	Amount	Item Paid For
CLlr Hughes reimbursement	£994.66	Fireworks expenses
CLlr Aksut reimbursement	£50.00	Business group expenses

23. Any Other Business: Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting.

- Recycling bin issue in Dallowgill
- Community Nomination for an Asset of Community Value – Henry Jenkins Inn ‘Western Part’. The PC will hold an extraordinary meeting on Wednesday 4th January at 6pm to discuss any comments the Parish Council wish to submit to Harrogate Borough Council.

24. Date of next meetings:

Date of Next ordinary meeting Monday 30th January 2023 at 7.20pm in the Annex of the Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 24th January 2023 please.

Meeting Ended at: 8:54pm

Dated 13/12/2022

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc

